



SACRAMENTO-SAN JOAQUIN  
DELTA CONSERVANCY

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West Sacramento, CA 95691  
<http://www.deltaconservancy.ca.gov>

**Sacramento-San Joaquin Delta Conservancy  
Executive Officer's Report  
November 16, 2011**

**Outreach - Delta Meeting Matrix** (Attachment 6.2)

- The attached matrix summarizes the most recent events and lists key dates for known future meetings.

**Correspondence** (Attachment 6.3)

- C. Bonham Letter of Resignation
- Delta Protection Commission's comments to Delta Plan

**Conservancy Budget Update**

FY 12-13 Budget Change Proposals (BCP) – Staff submitted 3 BCPs to Resources Agency/DOF. The BCP packages included

- A request for a permanent baseline budget augmentation of \$71,000 from the Environmental License Plate Fund to cover facility costs for the Conservancy.
- A request for \$210,000 and one position to be transferred from the Delta Stewardship Council to the Conservancy. The position will serve as primary in-house administrative support staff for the Conservancy and the dollar amount covers salary/benefits for this position, as well as for contracts with other state agencies for required administrative and IT support. Currently, the DSC concurs with transferring funds for administrative and IT support (\$150,000), additional meetings are scheduled to discuss transferring the position and associated funding.
- A Workforce Cap BCP was submitted on 10/25/11 – this BCP was informational only, describing measures taken to meet a mandatory 5% reduction in workforce. The Conservancy met its target of 5% through its one part-time position.
- Conservancy staff also submitted a Section 8.50 letter requesting federal appropriation for current year in the amount of \$60,000. These funds will come from the Bureau of Reclamation for public outreach programs focused on the Delta, its resources and issues.

**Conservancy Office Space Update**

- Staff received news on 10/7/11 that the owner of the facility at 2945 Ramco Drive decided not to sign the lease agreement stating the Tenant Improvements were too

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costly. DGS has begun a new facility search in West Sacramento. The target date for moving to a new facility is June 30, 2012.

**Delta Conservancy's Grant Programs**

Staff met on September 29 to discuss and begin developing the Conservancy's various grant and loan programs. Staff brainstormed on potential elements of the programs including; current in-house expertise, resources needed for the programs, elements and tasks for incoming grants, outgoing grants, pass through opportunities and informational/training programs. Next steps in this process include; researching other successful grant programs and their guidelines for Proposal Solicitation Packages (PSPs), incorporating Dept. of Finance's report on grant guidelines (due out November 2011), meeting with other Conservancy staff to discuss their grant programs and developing a draft outline for the Delta Conservancy's grant and loan programs.

**Future Funding Sources Update – (Action Item)**

Discuss the potential of developing a 5 to 10 year financing plan for the Delta Conservancy, independent of the ongoing Delta planning efforts. Identifying funding needs across Conservancy mandates will be an important step in advocating for appropriate funding and could provide valuable input to future bond discussions. Recommend the board establish a Finance Plan Subcommittee to begin exploring the development of a finance plan.